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| Curriculum Vitae |
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- 1. FAMILY NAME:** Kamenická
- 2. FIRST NAME:** Zuzana
- 3. PHONE:** 0904 568 601
- 4. E-MAIL:** zuzana.kamenicka@pdcs.sk

5. KEY QUALIFICATIONS:

Financial manager of non-profit organization PDCS, non-profit organization Z Dobrých Rúk and of other non-profit organizations active in the field of community development and social inclusion.

Translator with 24 years experience in translating professional texts in banking, finance, insurance, economics, law.

Manager of a department at a bank, responsibility for client acquisition, agreement negotiations, exact knowledge of local investment environment.

6. PROFESSIONAL EXPERIENCE:**Československá obchodná banka, a.s., Bratislava , 1994-2004*****Manager/relationship manager in Custody department***

Major responsibilities:

- manager responsible for 10-member staff
- relationship manager, acquisition of foreign institutional clients
- managing meetings with clients, translating, interpreting, correspondence in English and German

Translator, 1990 - present

- translations
- English, German
- specialized areas: banking, finance, insurance, economics, law
- long-term cooperation with translation agencies, private clients, publishing houses

WellGiving, 2005 – present

- member of Executive Board in non-profit organization active in charity and fundraising activities

Z Dobrých Rúk, 2010 – 2015***organization (social enterprise) active in social inclusion of people with disabilities, running a sheltered workshop***

Major responsibilities:

- project management and financial management
- administration of product portfolio
- marketing activities
- cooperation with state authorities

Accountant, 2005-present

- single-entry and double-entry book-keeping
- economic analyses, economic agenda
- accounting software: Kros, Cigler SW

PDCS, o.z., 2015 – present

- Project financial manager
- Support to and cooperation with financial manager and accountant

7. EDUCATION:

Economic University in Bratislava 1993
State Examination in English 1992

Degree with Honours Ing. in Finance – banking
University of Economics

8. LANGUAGE SKILLS:

Slovak mother language
English expert (translating, interpreting)
German fluent
Russian intermediate

9. COMPUTER SKILLS:

Microsoft Windows, Microsoft Office-advanced, common user skills

10. OTHER SKILLS:

- clean driving licence, active driver
- volunteer for several non-profit organizations
- typewriting – advanced, economic correspondence