

Europass Curriculum Vitae



Personal information

First name(s) / Surname(s) **Guštafik Peter**
Address(es)
Telephone(s) +421 905 532 576
Fax(es)
E-mail peter@pdcs.sk
Nationality
Date of birth
Gender

Work experience

Dates 2000 – present
Occupation or position held Consultant, trainer, facilitator
Main activities and responsibilities **Training, facilitation, consulting & coaching**

- Planning, design, delivery, and evaluation of training courses for non-profit organisations and public institutions (please see list of clients below, ...)
- Consulting and facilitation for nonprofits to help them evaluate the impact of their projects, update their strategies, re-design their processes using better participatory skills and gamification

Name and address of employer PDCS, Štúrova 13, 811 02 Bratislava, Slovakia
www.pdcs.sk
Type of business or sector Educational services

Dates 1997 – present
Occupation or position held Freelance translator
Main activities and responsibilities

- provided translation, editing and quality assessment linguistic services;
- performed localization of software products;
- coordinated teams of translators for linguistic validation projects focusing on quality of life questionnaires for patients;
- translated subtitles for educational videos.

Name and address of employer Peter Guštafik – Interpreta, gen. Svobodu 40, 90201 Pezinok, Slovakia
www.interpreta.sk
Type of business or sector Translation

Education and training

Dates 2001 – 2004
Title of qualification awarded Certificate
Principal subjects/occupational skills covered Consultancy and Training Skills

Name and type of organisation providing education and training Partners for Democratic Change Slovakia PDCS

Dates 1992 – 1995

Title of qualification awarded Bachelor of Arts

Principal subjects/occupational skills covered Mathematics

Name and type of organisation providing education and training Cornell University, Ithaca, NY, USA

Further education:

Gamification, University of Pennsylvania, Coursera 2014
 A Beginner’s Guide to Irrational Behavior, the Duke University, Coursera, 2014
 Training of Trainers, PDCS, one training course annually 2004-2018
 Annual participation at the Central and Eastern European Fundraising Conference organized by the Slovak Fundraising Center, 2012-2018

Personal skills and competences

Mother tongue(s) **Slovak**

Other language(s)

Self-assessment

European level (*)

English

Russian

Italian

Understanding				Speaking				Writing	
Listening		Reading		Spoken interaction		Spoken production			
C2	Proficient User	C2	Proficient User	C1	Proficient User	C1	Proficient User	C2	Proficient User
B1	Independent User	B1	Independent User	B1	Independent User	A2	Basic User	A2	Basic User
B1	Independent User	B1	Independent User	A2	Basic User	A2	Basic User	B1	Independent User

(*) Common European Framework of Reference for Languages

Social skills and competences

- Team work: I have lead or been a member of teams of facilitators, trainers, evaluators;
- Intercultural skills: As a trainer and/or consultant I have worked internationally with groups from over 15 countries, I have been a facilitator for four British Council programmes, all with international elements
- Training/consultancy skills: design, preparation, delivery and evaluation of training programs and courses lasting from one day to one year
- Managerial skills: leading project teams and managing own linguistic freelance business

Organisational skills and competences

IT skills and competences

- Administration of Salesforce, advanced user of Microsoft Office™ (Word, Excel a PowerPoint and Access), webpage development

Additional information

Publications

- authored manuals for training of trainers in fundraising and income generation for nonprofits (STAND project), 2015
- co-authored the book on fundraising Hearts and Money Beyond Borders, 2012
- co-authored the book Nonprofits and Profit in Partners for Democratic Change Slovakia, 2005
- co-authored the Business Handbook for Nonprofit Organizations in Partners for Democratic Change Slovakia, 2001
- co-authored the Reader for Advanced Nonprofit Organizations in Partners for Democratic Change Slovakia, 2000

**Training, Consulting and
Facilitation Experience
(selection)**

- LEAF Slovakia – training for teachers of LEAF Academy and project managers of LEAF nonprofit organization
- British Council Slovakia – facilitation of Ideas Lab Conference and two Social Innovations Festivals, 2019
- Orange Foundation, evaluation of 20 years of foundation activities, 2019
- Pontis Foundation, facilitation of preparation phase of social enterprise curriculum development for children from disadvantaged background, 2019
- Salesians of Don Bosco, training for trainers and animators, 2019
- Poštová banka, training for trainers, 2019
- Open training course on negotiation (delivered 10 times over 5 years)
- Open training course on gamification (delivered 10 times over 5 years)
- Universities in Banská Bystrica and Prešov – Faculties of Pedagogy – training on reflective practice for teachers, 2019
- Evaluation of economic, social and environmental impacts of members of the Slovak Association for Brand Products, 2018
- Bankwatch, evaluation of an international three-year project to monitor the public financing of energy projects outside of EU, 2018
- Bratislava Self-Governing Region – need assessment of cultural institutions, consulting services on strategic planning for Small Carpathians District Library, Small Carpathians Museum, and the Small Carpathians Education Center, 2018
- The European Federation of Neurological Associations, training on fundraising for patient organizations, Bucharest, Romania, 2018
- SGI – Institute for Well-Governed Society, facilitation of strategic planning, 2018
- Office of the Government of the Czech Republic, facilitation of five regional conferences within the national platform of minorities integration, 2018, 2016
- IVO - Institute for Public Affairs – facilitation of analysis of focus groups as part of research of civil society, 2016
- Training of fundraising for patient organisations, Association for the Protection of Patients' Rights - Slovak Republic, 2015
- Training of fundraising for modern art organisations, KuBa, 2015
- Training of fundraising and gamification for social services and environmental NGOs, Carpathian Foundation, 2015
- Facilitation at the International Fundraising Festival, Czech Fundraising Center, Prague, 2015
- Consultation on fundraising strategy, CS Lewis Bilingual High School, Bratislava, 2015
- Open training course on Fundraising and Gamification, PDCS, Bratislava, 2015
- Training of fundraising and income generation for future nonprofit consultants, AOV Programme, Levice, 2014
- Consultations on partnership building and financial sustainability for 9 nonprofit organisations, Georgia, Armenia, 2014, 2015
- Training on fundraising, IOM, Bratislava, 2014
- Facilitation and consultations on employment and education of Roma minority, SGI, 2015
- Training on leadership, Tunisia, 2014
- Training of negotiation, Ministry of Foreign and European Affairs of the Slovak Republic, Diplomatic Academy, 2013, 2014
- Facilitation of workshops on Cultural Strategy 2014-2020; Ministry of Culture of the Slovak Republic 2013, 2014
- Needs assessment – qualitative research, Office of the Plenipotentiary of the Slovak Republic for Civil Society Development, 2014
- Consultations on fundraising projects to three Slovak nonprofits, 2012
- Training of fundraising for museums, Slovak National Museum 2011-2012
- Training of fundraising, VOICES, 2010
- Consultations on development of fundraising strategy, Intenda Foundation, 2010
- Series of training courses on fundraising and adult education, Odysseus Civic Association, 2004-2009
- Facilitation on topics of corporate social responsibility, Carpathian Foundation, 2009-2010
- Fundraising, training, PDC Albania, Albania, 2007
- Financial Sustainability of CSOs, training, Ekopolis Foundation, 2007
- Financial Sustainability of CSOs, training, IREX, Uzbekistan, Tajikistan, 2005

